

PERMISSION FOR STUDENT FIELD TRIP

Howard County Public School System

THE HOWARD COUNTY PUBLIC SCHOOL SYSTEM RESERVES THE RIGHT TO CANCEL A TRIP AT ANY TIME IN ORDER TO ENSURE THE SAFETY OF BOTH STUDENTS AND STAFF MEMBERS. IF SUCH A CANCELLATION OCCURS, THE SCHOOL SYSTEM IS NOT RESPONSIBLE FOR ANY FINANCIAL LOSS INCURRED BY THE PARENT.

SCHOOL: GLENELG HIGH SCHOOL DATE: 11/11/11

Dear Parents:

The following field trip has been arranged to complement the instructional program. This trip has been approved according to Board of Education Policy and guidelines established by the Superintendent of Schools, and all appropriate school system policies and school rules are in effect for the duration of the trip. If you have any questions, please feel free to contact the teacher-in-charge at 410-313-5533.

Please complete the bottom portion of this form, **detach** and return with check (made out to Glenelg Marching Unit) to cover the cost per student, and return to your child's Marching Unit director by 12/8/11.

The HCPSS Finance Office has contracted with the Federal Automated Recovery Systems (FARS) for the electronic collection of check payments. If the check is returned unpaid, FARS will assess a \$35 fee allowed by Maryland state law and charged as an electronic fund transfer.

Destination: Myrtle Beach, South Carolina

Objective of Trip: Participate in Festivals of Music Competition

Class/Group: Glenelg Bands and Marching Unit Cost per Student: \$ 490.00 (see cancellation policy in 11/11/11 letter)

Departure Date: 3/29/12 Time: 5:00 am Student Day Extended Day Overnight Non School Day

Return Date: 4/1/12 Time: 6:00 pm

If students will not be returning from this field trip within the defined student day, the parent(s) should make arrangements to pick up the student at the school within 15 minutes of return.

Bus Company: Eyre Bus of Glenelg Public Transport: _____

Total Number of Students: 110 Anticipated Ratio of Chaperones to Students: 1:10

Meal Arrangements: As noted on itinerary

Appropriate Attire: See Director's instructions

There may be a separate attachment detailing the itinerary, special clothing or cash requirements, and any additional rules or procedures. Please contact the Teacher-In-Charge as soon as possible if you have any special needs regarding this trip.

Alternative plans in case of postponement/cancellation:

None

TEACHER-IN-CHARGE: Barry P. Enzman, Director

If you are available to chaperone, please indicate your interest on the form below. Unless otherwise indicated, you will be contacted directly if your services are needed.

Please cut, detach, and return with payment to your child's Marching Unit Director:

I GRANT PERMISSION FOR _____ TO GO TO _____

Myrtle Beach, South Carolina ON 3/29/12 - 4/1/12. I RECOGNIZE THAT THE HOWARD COUNTY PUBLIC SCHOOL SYSTEM CANNOT BE HELD RESPONSIBLE FOR CONDITIONS BEYOND THEIR CONTROL.

SIGNATURE: _____ DATE: _____ PHONE: _____

_____ I AM AVAILABLE TO CHAPERONE AND ACCEPT THE DUTIES AND RESPONSIBILITIES OF THE POSITION.

NAME OF CHAPERONE VOLUNTEER (PLEASE PRINT): _____